



KENNY LETTER

Chambersburg, Pennsylvania, U.S.A.

VOL. 52 ISSUE 6, DECEMBER 2013

LEAD workforce spreads holiday cheer

by LEAD PAO

The Equal Employment Opportunity Office completed another successful holiday season with its annual Angel Tree Program organized through the Salvation Army.

Each building on depot received angels labeled with a special boy or girl along with presents on their wish list.

Points of contact for each building volunteered to manage the program for their areas. They included: Bev Williams, Tiffany Veney, Courtney Best, Barb Dunlap, Tierra Washington, Maria King, Gary Friese, Tamee Havrilla, Linda Hess, Kathy Mann, Kim McConnell, Vanessa Kuntz and Sarah Robinson.

Curtis Ritchey and his team from the Directorate of Public Works filled and transported three box trucks full of presents donated by employees. Thanks to the generosity and support of the Letterkenny family, 400 children in the Chambersburg area found presents under their trees this Christmas.

Another generous program lead by Gina Loose and Michael Bulka this season was the Christmas food drive. Employees were encouraged to donate non-perishable food items or monetary donations in order to provide Christmas dinner to a family in need. These recipients were nominated by depot employees.

The money generated from the food drive was nearly 900 dollars. Loose and Bulka were able to purchase turkeys, hams, real potatoes, fresh loaves of bread, fresh oranges and gift cards to Giant grocery store.

Thank you again so much for all making this a memorable holiday for so many families!



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From the Commander's Desk

by Col. Victor S. Hagan, Depot Commander

Letterkenny Workforce,

I would like to begin by thanking you all for participating in December's Town Hall meeting. It is important that you take advantage of these quarterly events by submitting any questions or concerns you have that are not being addressed or corrected by your direct chain of command.

That being said, I would like to remind you once again that in order for myself or for your supervisors to offer any guidance or corrective actions, questions submit-

ted need to be thorough and specific. We received several Town Hall questions that mentioned situations or employees, but were entirely too vague to be properly addressed.

Please remember that any concerns or questions you have can always be passed through your chain of command. If you do not feel your voice is being heard, please take advantage of the Commander's Open Door Policy. I am here to help you, but you must first help yourselves.

As the New Year approaches I would like to encourage you to review the Team Award metrics discussed during the Town Hall meeting as well. You can find them in the slide presentation at:

<https://sharepoint.lead.army.mil/public/PAO/Documents/Forms/AllItems.aspx>

It is up to each and every employee to help achieve these goals.

Staying safe and sharing ideas to make your work area a safer environment are excellent ways to contribute. Have a process improvement idea? Submit a two-piece summary to the Lean office. All of these steps will aide in meeting our Team Award goal of 2014.

I am excited to begin another year as part of Team Letterkenny as I'm sure you all are. We have a lot to look forward to as we build partnerships and continue with existing ones. Our missile programs are ever growing and our RCV division is getting ready to start some new conversion programs.

Thank you all so much for your hard work and dedication to supporting the Joint Warfighter.

Army Strong!

ARMY CORE VALUE FOR NOVEMBER/DECEMBER:

RESPECT

TREAT PEOPLE AS THEY SHOULD BE TREATED.

“Being brilliant is no great feat if you respect nothing.”

~ Johann Wolfgang von Goethe, German writer (1749-1832)

Employee honors son by the mile

by LEAD PAO

Letterkenny Army Depot electronics supervisor, Mike Unger met a taxing goal recently and accomplished it with support from many depot employees by his side.

Unger lost his son, Devoy Michael Unger, on Nov. 11, 1999. To honor the anniversary of his death, the dedicated father, with the support of his wife Dagmar, set out to complete 13 half-marathons in one year.

The first race on his list was the Indiana First Bank Veterans Marathon in Black Lick, Pa. on Nov. 12, 2012. After that Unger ran all over the country and even in Canada and Germany, where his wife is originally from.

Finishing where he started, Unger ran in the Indiana First National Bank Veterans Marathon on November 10, this time having seven fellow depot employees running as well.

Unger is now a member of the "50 State Club" and will travel the country running until he meets his goal. This time racing on a more relaxed timeline.



LEAD employees who ran in the Indiana First National Bank Veterans Half Marathon are pictured above with Unger (center/blue shirt). The group includes (from left): Bill Hengst, Lindsay Mull, Abby Sullivan, Justin Mull, Mike Handy, Mike Stuhl and Jen Coccagna. Hengst's son Kyle (far right) also participated).

Raytheon applauds launcher & CRAF teams

by LEAD PAO



Richard Rowan and Manny Lopes of Raytheon presented certificates of appreciation to LEAD team members from the Directorate of Industrial Operations, Operations Planning and Support, Product Assurance and the Theater Monitoring Readiness Directorate on December 12. These individuals were recognized for their outstanding performance delivering Lot 3 missiles on time and early completion of UAE launchers, while overcoming significant challenges.

LEAD

Bids farewell to...

Ronald F. Cosey
 Danny L. Farrows
 Gregory G. Gress
 Charles R. Dinish
 Joshua M. Barrick
 Christian D. Malvasia
 Melissa S. Beers
 Amy J. Besecker
 Andrew D. Burke



REMINDER:

The 2013 CFC Campaign ends
 15 JAN 2014. Please return
 your envelope to the appro-
 priate keyperson whether
 you are participating or not.
 All envelopes **MUST** be
 accounted for.

Thank you for your support!

Red Cross Blood Drive Announcement

By James Holmes, LEAD S1



Blood Drive **Letterkenny Army Depot** **Salem United Brethren Church**

Salem United Brethren Church-Fellowship Hall
 4349 Letterkenny Road
 Chambersburg, PA 17201

Tuesday, January 28, 2014
10:00 AM to 3:00 PM
Wednesday, January 29, 2014
10:00 AM to 3:00 PM

Make a resolution to help save lives. Give blood today.

The upcoming blood drive is 28 - 29 January 2014, please note that the blood drive time is from 1000 to 1500 at Salem United Brethren Church. The goal is 280 donors. Please contact your directorate blood drive coordinator to sign up for a slot.

Please be advised that if there are any changes and you are not able to give blood please let your directorate blood drive coordinator know.

If for any reason that you are turned away or if you cannot donate blood you are to return to work or contact your supervisors to request annual leave.

HAZMAT Awareness—YIKES!

by Kristy Grissom

It is easy to forget the hazards that surround us every day. We must remain vigilant in our environment to keep ourselves and everyone around us safe. This article addresses a few common topics you should be familiar with as daily users and generators of hazardous materials/waste.

Every hazardous material at Letterkenny Army Depot (LEAD) should have a yellow tracking label affixed to its original container. This label is part of the “cradle-to-grave” process that tracks hazardous materials from the time the hazardous material is received (the cradle) until it is discarded (the grave). These little yellow labels are packed with useful information, such as the material safety data sheet (MSDS) number and the expiration date, which should be visually checked before using a product.

You will need to know the MSDS number if you are exposed to a hazardous material. Read the MSDS and warning labels prior to using a product, and make sure you are wearing the proper personal protective equipment (PPE) to protect yourself from routes of exposure such as absorption, inhalation, and ingestion. On the general LEAD MSDS you can find PPE information listed in Section 8. In addition, Section 4 lists First Aid Measures, and Section 5 is designated for Fire Fighting Measures.

Your Hazardous Materials Cabinet (HMC) should have a point of contact assigned to perform regular inspections to check the shelf-life and condition of your HMC's contents. Do not use a product that is out of date, and do not store hazardous materials in tool boxes. This is dangerous and it can cause the usage of expired materials. SAIC is an on-site contractor that replenishes the depot's hazardous material cabinets daily. If you are having issues with product expiring in your cabinet, it can possibly be alleviated by adjusting your min/max quantity on your inventory. SAIC can be contacted at 717-267-8047.

Keeping “transfer” containers accurately labeled and up to date is vital. Requirements for the labeling of non-original containers that contain hazardous materials are listed in the Safety office publication [13-08 Workplace Labels for Non-Original Containers 09.26.13](#) which will be incorporated into Chapter 10 of LEAD-R 385-1 in 2014. Hazardous waste transfer container labels have their own specific outline, which is explained in the EEJ-017 Waste Management, Section 5.1.5. This quick start program can be found on the portal under the Directorate of Public Works, Environmental Management Division group.

If you see a spill, do you know what to do? First, clear the area. Can you identify the material? If so, what PPE do you need to safeguard yourself against it? Wear



the proper PPE, contain the spill to keep it from spreading and stop the source of the leak if possible. This can make a huge difference because a spill can quickly go from a small puddle to gallons of spilled material, leading to a major clean up.

The best method for containing a spill is to place absorbent completely around the edges; block off nearby drains. Once the spill is contained, notify your supervisor. If you assist in cleaning the spill, be sure to properly dispose of spent materials. Large spills must be reported to the LEAD Fire Department by calling 911.

When a hazardous material can no longer be used for its intended purpose, it becomes a hazardous waste. If you work with hazardous materials, you should have hazardous waste collection points in your work area. These hazardous waste containers are uniquely labeled depending on factors such as their contents, size, location, type of waste, and start date.

Become familiar with how to read hazardous waste container labels. Green labels mark non-hazardous or “residual” waste, and yellow labels are for hazardous waste. Make sure you check the profile name on the label each time to ensure you are disposing the waste into the proper container.

It is dangerous and costly to misplace hazardous waste materials. Common trash should never be placed into hazardous waste containers. It is also imperative to keep lids and bungs closed and tightened when you are finished dispensing waste.

LEAD performs in-house hazardous waste inspections weekly, and three of the most common violations are: (1) lids/bungs are not closed; (2) waste is “leaking” or exposed around containers, and (3) containers are labeled improperly or not labeled at all. Questions regarding Hazardous Waste can be directed to Greg Epstein at 717-267-8483.

In the near future, you will see changes as to how hazardous materials will be labeled as well as their respective data sheets. However, it is a good idea for the topics discussed above to be tied into weekly safety meetings. This practice will keep HAZMAT awareness fresh in everyone's minds. In addition, it would be useful to stage a “mock spill” once a year during a safety meeting to practice how your work area and the depot would respond, just like a fire drill.

Be SAFE!

Retirement Planning Finances— Beyond Saving

by Kevin T. Shoemaker, CFP®, Patriot Federal Credit Union

When it comes to retirement planning a significant amount of focus is placed on, “Do I have enough saved?” While having a sufficient “next egg” is obviously important, there are some other issues you may want to review such as health care, your home, and a possible move.

Health Care

A large (and ever increasing) expense for many retirees is for health care. If there is one thing we can depend on is that health care services and insurance coverage is going to keep changing in the foreseeable future. While there is not a lot we can do about government mandates, there are some things we can do to reduce our need for medical care and the out-of-pocket expenses associated with it.

The most important thing to do is to take care of our bodies. If we smoke, drink to excess, carry excess weight (to name a few), there is ample evidence that such behaviors are going to cause medical conditions that will need treated – and paid for. Choosing today to live a healthy lifestyle will help eliminate what will inevitably be a drain on your retirement income.

Your Home

Most people anticipate living in their current house, at least in the early retirement years. Depending on the age of your home, there may be

some major expenses that arise during your retirement; perhaps at a time when you will not want to pay for them.

Take a good look at your home in terms of these questions:

- *Will it need a new roof during your retirement?*

- *Should you replace your driveway now?*

- *How old are all your appliances? Is the heating and cooling system outdated?*

- *If you live in a 2-story home, can you easily live just on the first floor?*

- *Do you live in a municipality that may require a sidewalk or other improvement?*

Possible Move

Another area of pre-retirement planning is the choice of where you will live. If you plan on moving shortly after retirement, you should check out the area you are considering. This is of particular importance if you are moving a significant distance from your current home.

Some people think their favorite vacation spot would provide an ideal retirement life. Before you make that leap subscribe to a local newspaper (paper or web-based) now. This



will give you an idea of what goes on year round in that community before you spend a lot of money on relocation. You may not want to move to an area that “shuts-down” after the vacationers and tourists go home.

If moving closer to distant children (and grandchildren), make sure you are prepared for any relocation they may have in their future. If your child (or their spouse) suddenly has a terrific career opportunity that means moving away, you could find yourself alone in a new town.

Determining the amount of financial assets you need is only one part of retirement planning. Looking at the bigger picture, such as caring for your health, issues with your home and analyzing a move now can help you avoid bigger surprises later.



The one and only Karen Wilson, former Command secretary, recently donated a copy of the 1990 MWR Cookbook to LEAD's archives.

Enjoy this pork chop recipe in the new year!

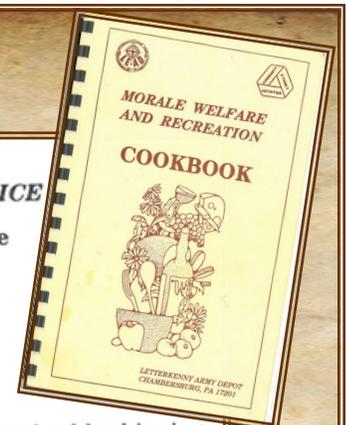
PORK CHOPS AND WILD RICE

- 1 box seasoned white and wild rice
- ½ cup whipping cream
- 4 pork chops or chicken breasts
- 2 tsp. worcestershire sauce
- 1 cup cream of chicken soup
- ½ tsp. curry powder
- ¼ cup milk

Cook rice according to directions on box and add whipping cream, set aside. Brown pork chops in oil and worcestershire (season with a little garlic powder, if desired). Drain off fat. Place cooked rice in a baking dish with browned chops on top. Mix soup, curry, milk and pour over rice and chops. Bake covered for 45 minutes at 350 degrees.

Uncover and bake 15 minutes longer.

Submitted by: Chrissy Funk, SDSLE-RFE





**Aunt Grace's Rhubarb Pie
w/ Crumb Topping**

- | | |
|----------------------|--------------------------|
| Ingredients: | Dash of salt |
| 3 cups diced rhubarb | ½ tsp grated orange rind |
| 1 cup sugar | 2 large or 3 small eggs |
| 2 tbsp flour | 1 unbaked pie shell |
| 2 tbsp water | |

Mix sugar, flour salt, and orange rind. Add eggs and water. Blend well. Put diced rhubarb in an unbaked pie shell. Pour sugar mixture over top. Bake at 425 degrees for 20 minutes. Remove from oven; spoon crumb mixture over top. Return to oven at 350 degrees and bake for 30 minutes.

- | | |
|-----------------------|---------------------------|
| Crumb Topping: | ¼ cup margarine or butter |
| ½ cup flour | ½ tsp grated orange rind |
| ¼ cup white sugar | 1/8 tsp nutmeg |

Mix all together until like coarse crumbs.

Submitted by Sandy Malone

Buffalo Chicken Dip

- Ingredients:**
 2 cans chunk white chicken
 2 (8oz) packages cream cheese
 1 cup ranch dressing
 ½ cup hot sauce (I use Pete's buffalo wing sauce)
 Shredded cheese



Separate chicken into small pieces and combine with other ingredients. Top with cheese. Bake at 350 degrees for 20-30 minutes until cheese melts and begins to bubble.

Submitted by Megan Ramsey

Bleu Cheese Butter

- | | |
|-----------------------------|--------------------------|
| Ingredients: | 1 stick butter, softened |
| 1 cup bleu cheese, crumbled | 1 tsp garlic powder |
| | 1 tsp Italian seasoning |

Mix all ingredients together. Put on a piece of wax paper and shape into a log. Roll up and twist ends tight together. Place in freezer and will keep up to 6 months. Slice off as you need it and place on top of grilled steak or on the side.

Submitted by Angela Forster

**DISA'S CFC
Turkey Trot!**



Nearly 30 employees bundled up to participate in a DISA organized Turkey Trot on November 14. All proceeds (a total of \$800!) went to the 2013 Combined Federal Campaign. Way to go!

Mark Your Calendars!

February 12

Lincoln's Birthday

February 14

Valentine's Day

February 17

President's Day

March 3

Read Across America Day



U.S. Army

1 Overcash Avenue

Chambersburg, Pa. 17201

Phone: 717-267-9356

Website: www.letterkenny.army.mil

Facebook:

www.facebook.com/usarmy.letterkenny.army.depot

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****If you would like your family to receive the Kenny Letter via e-mail please contact the PAO office to be added to the e-mail list.**

Photos courtesy of LEAD photographers Don Bitner, Pam Goodhart and Trent Shields. Images are from Google.



LEAD Red Cross Blood Drive

The American Red Cross will hold their quarterly blood drives for LEAD employees on the following dates:

April 1 & 2

June 24 & 25

August 26 & 27

October 28 & 29

FEW TRIPS!

SATURDAY, MARCH 29

DC Cherry Blossom Festival, \$35

SATURDAY, MAY 10

Philadelphia, \$40

SATURDAY, JUNE 7

"Aladdin", \$150

NYC day on your own \$60

For more information or reservations:

Kim Raley at 717-267-5223

Sponsored by the Molly Corbin Chapter of Federally Employed Women



VAN POOL CONTACTS:

LEAD: James Holmes

717-267-5316

James.c.holmes.civ@mail.mil

LEMC: Donna Horton

717-267-5592

Donna.m.horton.civ@mail.mil

WANT MORE LEAD NEWS?

Log on to the Letterkenny Facebook page and www.lead.army.mil to get more up to the minute Letterkenny info!

WANTED: LEAD Announcements

The Kenny Letter is accepting submissions for Community Announcements. Please submit your Letterkenny Community Announcements to: nora.l.zubia.ctr@mail.mil.

DEADLINES FOR SUBMISSION ARE:

Feb. 10, 2014

Apr. 10, 2014

June. 10, 2014